

## **Public Records Act Deskbook: Washington's Public Disclosure and Open Public Meetings Laws (WSBA)**

Chapter 1. Introduction (Ramsey Ramerment†; Eric M. Stahl†)

Chapter 2. The Public Records Act: Genesis and Guiding Spirit (Hon. C. Kenneth Grosse)

Chapter 3. Judicial Perspectives on Open Courts and Court Records (Justice Gerry Alexander (ret.))

Chapter 4. The Scope of the Public Records Act: What is an “Agency” and a “Public Record”? (Matthew J. Segal†)

Chapter 5. How to Make Public Records Requests (Steven J. Dixon†; Denise Vaughan†; Casey M. Bruner\*)

Chapter 6. How Agencies Should Respond to Public Records Requests (Ramsey Ramerment†; Amy Cleveland; Kelli Williams†; Alice M. Bush; Denise Vaughan†)

Chapter 7. Statutory Construction (Katherine A. George†)

Chapter 8. Privacy (Michele L. Earl-Hubbard; Hannah Sells Marcley\*)

Chapter 9. Investigative, Law Enforcement, and Security Records (Duane M. Swinton; Gary T. Smith; Casey M. Bruner\*)

Chapter 10. Personnel Records of Public Employees (Michele L. Earl-Hubbard; Hannah Sells Marcley\*)

Chapter 11. Disclosure of Medical Information (Kristal K. Wiitala; Susan L. Pierini\*)

Chapter 12. Various Government Service Exemptions (Juvenile, Family Law, Public Assistance and Benefits, Vehicles) (Kristal K. Wiitala; Susan L. Pierini\*)

Chapter 13. Business-Related Information, Trade Secrets, Copyrights, and Related Exemptions (Judith A. Endejan†)

Chapter 14. Attorney-Client Privilege and Other Discovery Exemptions (Judith A. Endejan†; P. Stephen DiJulio)

Chapter 15. Exemptions Outside of Public Records Act (Kristal K. Wiitala; Taki V. Flevaris\*)

Chapter 16. Court Remedies to Obtain Disclosure (Ramsey Ramerment; Eric M. Stahl; Sara Di Vittorio\*)

Chapter 17. Reverse PRA Action (Private Party Seeking to Prevent Disclosure) (Richard W. Oehler†; James F. Williams†; Jay L. Griffiths; Ian D. Rogers\*)

Chapter 18. Court-Awarded Attorney Fees, Costs, and Penalties (William E. Holt†; James W. Beck†)

Chapter 19. Preservation and Destruction of Public Records (Russell Wood†; Jeffrey T. Event†; Cindy R. Evans†)

Chapter 20. Introduction to the Federal Freedom of Information Act (FOIA) (Richard W. Oehler†; Jay L. Griffiths; James F. Williams†; Ian D. Rogers\*)

Chapter 21. Access to Court Proceedings and Court Records (Marshall J. Nelson; Angela Galloway; Eric M. Stahl\*)

Chapter 22. Open Public Meetings Act (Bob Meinig; Timothy D. Ford; Adrian Urquhart Winder\*)

Appendix Public Disclosure Exemptions 2019

\*of 2020 Supplement / † of 2014 Deskbook and 2020 Supplement

Published: 2d ed. Nov. 2014; Supplement March 2020

760 pages

### **Shareholder Litigation in Washington State (WSBA)**

Chapter 1. Shareholder Suits Under the Washington State Securities Act

Chapter 2. Duties of Officers and Directors

Chapter 3. Derivative Lawsuits

Chapter 4. Protection of Directors and Officers From Liability—Exculpation, Indemnification, and Insurance

Chapter 5. Merger-Related Litigation

Chapter 6. Other Shareholder Actions

Published: 2014

242 pages

### **The Law of Lawyering in Washington (WSBA)**

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Chapter 2. Admission to Practice and Unauthorized Practice

Chapter 3. An Introduction to the Rules of Professional Conduct: Their Purpose and Limits\*

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Chapter 8. The Rules of Advocacy

Chapter 9. Fees and Trust Accounts

Chapter 10. Candor

Chapter 11. Law-Firm Marketing

Chapter 12. Maintaining the Integrity of the Profession

Chapter 13. Lawyer's Responsibilities for Assisting in Access to Justice

Chapter 14. Law-Practice Organization, Management, and Sales

Chapter 15. Legal Malpractice and Other Theories of Lawyer Liability

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Published: 2012

800 pages

### **Washington Appellate Practice Deskbook (WSBA)**

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Chapter 1: Guide to Use of This Deskbook

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Chapter 5: Initiating Review: Who, Where, When, and How

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Chapter 23: Right of Indigent Party to Review at Public Expense  
Chapter 24: Personal Restraint Petitions and Post-Sentence Petitions by the Department of Corrections  
Chapter 25: Supreme Court Review of Lawyer Discipline Proceedings  
Chapter 26: General Procedural and Supplemental Provisions  
Chapter 27: United States Supreme Court Review of Decisions of Washington Appellate Courts

Published: January 2016

2 loose-leaf volumes: 1,052 pages

## **Washington Civil Procedure Deskbook (WSBA)**

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Part VIII. Provisional and Final Remedies — CR 64-71

Part IX. Appeals — CR 72-76 [Reserved]

Part X. Superior Courts and Clerks — CR 77-80

Part XI. General Provisions — CR 81-86

Published: Oct. 2014

2,468 pages

## **Washington Community Property Deskbook (WSBA)**

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Chapter 3. Character of Ownership of Property

Chapter 4. Management and Voluntary Disposition

Chapter 5. Transactions and Agreements Between Married Persons, Registered Domestic Partners, and Committed Intimate Partners

Chapter 6. Involuntary Disposition: Creditors' Rights

Chapter 7. Taxation

Chapter 8. The Transitory Community and Conflict of Laws

Published: January 2014

720 pages

## **Washington Construction Law Deskbook (WSBA)**

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Chapter 1. Construction Contracting Parties and Their Legal Relationships (Thomas H. Wolfendale, Andrew W. Maron)

Chapter 2. Contractors' Registration, License, Contractor Bonds, and Prequalification (Paul R. Cressman, Jr., Lawrence S. Glosser, Athan E. Tramountanas)

Chapter 3. Key Contract Provisions and Summary of Prevalent Private and Public Contract Model Forms (Scott R. Sleight, James Lynch)

Chapter 4. Architect/Engineer Contracts and Liability (Jennifer McMillan Beyerlein, Andrew J. Gabel)

Chapter 5. Implied Warranties and Obligations (Brett M. Hill, Daniel Berner)

Chapter 6. Private Contracts: Procurement Practices (Scott D. Siekawitch)

Chapter 7. Contracting for Public Agency Construction (Ronald J. English, Judd Lees, Lindsay (Taft) Watkins)

Chapter 8. Federal Procurement (Marisa Bavand, Allison Murphy, Evan Brown)

Chapter 9. Alternative Delivery Methods (Athan E. Tramountanas, Scott R. Sleight, Ellie Perka)

Chapter 10. Payment (Robert L. Olson)

Chapter 11. Changes: Scope of Work, Cardinal Change, Notice, Documentation, Pricing, Audits (John P. Ahlers, Lindsay (Taft) Watkins)

Chapter 12. Contract Performance Issues (John P. Ahlers, Zak Tomlinson, Lindsay (Taft) Watkins)

Chapter 13. Environmental Considerations in Construction Projects (Michael A. Nesteroff)

Chapter 14. Scheduling and Delay, Suspension of Work, and Acceleration (Ryan W. Sternoff, Henry J. Spieker)

Chapter 15. Damages (Robert H. Crick, Jr., Jesse O. Franklin IV, Ellie Perka)

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Chapter 17. Construction Liens (Bart Reed, Karl F. Oles)

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Chapter 23. Washington Industrial Safety and Health Act (WISHA) (Aaron K. Owada)

Chapter 24. Mediation, Disputes Review Boards, and Project Neutrals (Richard H. Skalbania, Sean Leake)

Chapter 25. Arbitration and Litigation (Colm Nelson, Jennifer McMillan Beyerlein, Henry Jameson)

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FORMS AVAILABLE ONLINE (Purchasers of this deskbook will receive information on accessing the following forms online)

Chapter 3. Key Contract Provisions and Summary of Prevalent Private and Public Contract Model Forms

Form 3-1—Interim Lien/Claim Waiver

Model Residential Construction Contract—Lump Sum Contract

Model Residential Construction Contract—Cost Plus Contract

Model Residential Design-Build Contract—Lump Sum Contract

Model Residential Design-Build Contract—Cost Plus Contract

Model Residential Owner/Design Consultant Professional Service Agreement

Chapter 24. Mediation, Disputes Review Boards, and Project Neutrals

Form 24-1—Settlement Agreement and Mutual Release of All Claims

Published: March 2018

886 pages

### **Washington Law of Wills and Intestate Succession (WSBA)**

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Chapter 9. Probate and Administration  
Chapter 10. Integration, Incorporation, and Related Matters of Inclusion  
Chapter 11. Law Governing Indians and Indian Property  
Plus tables of authorities and index.

Published: April 2018

518 pages

**Washington Partnership and Limited Liability Company Deskbook (WSBA)**

PART I. INTRODUCTION AND CHOICE OF ENTITY

Chapter 1 Scope and Purpose; Use of this Deskbook; Limitation On Use of this Deskbook

Chapter 2 Selection of Business Entity or Investment Vehicle (Moses Man; Daniel Shin)

PART II. LIMITED LIABILITY COMPANIES

Chapter 3 Nature and Formation of Limited Liability Companies (Anthony T. Caso)

Chapter 4 Limited Liability Companies: Rights and Relationships Among Members and Managers  
(Gregory L. Russell; Carolyn Frederick)

Chapter 5 Limited Liability Companies: Operational Matters (Donald E. Percival)

Chapter 6 Limited Liability Companies: Relations of Members to Third Parties (Pamela A. Grinter; James  
W. Minorchio; Rachel J. Schaefer)

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Chapter 8 Transfers of Membership Interests, Mergers, and Conversions of Limited Liability Companies  
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Chapter 10 General Partnerships: Rights and Relationships Among Partners (David E. Reed)

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Chapter 26 Compensation Issues in Partnerships and Limited Liability Companies (Brian J. Todd)

Chapter 27 Partner and Partnership Bankruptcies: Selected Aspects (Joel G. Green)

Chapter 28 Securities Laws Aspects of Partnership and Limited Liability Company Syndications (Duncan B. Butcher; Danielle M. Hunt)

Chapter 29 Taxation of Partnership Operations; Transfers of Interest in Partnerships (Chris Brown)

Chapter 30 Partnership Law: A Selected Bibliography (Amy Eaton; Jessica King; Mary Thurston; Karen Whitney)

Published: 2020

One loose-leaf volume: 754 pages plus 10 digital forms

### **Washington Probate Procedure and Tax Manual with Forms (WSBA)**

(3d ed. 2009)

### **Washington Legal Ethics Deskbook (WSBA)**

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Published: 2020

One loose-leaf volume: 646 pages plus over a dozen digital forms

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Part 1. Parties to Real Estate Transactions

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Chapter 2. Ownership by Fiduciaries and Transfers Upon Death

Chapter 3. Concurrent Interests in Land

Chapter 4. Powers of Attorney in Real Estate Transactions

Part 2. Basics of Real Estate Transactions

Chapter 5. Conveyances

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Chapter 8. Running Covenants

Chapter 9. Purchase and Sale of Commercial Real Estate

Chapter 10. Purchase and Sale of Residential Real Estate

Chapter 11. Escrows/Closings

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Chapter 13. Surveys, Land Descriptions, and Boundaries

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Chapter 22. Real Estate Contracts

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Chapter 25 Project Financing

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Published: 2009 & Supplement 2014

1136 pages

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Chapter 4. Waterfront Titles [completely revised 2015 replacement chapter]

Chapter 5. Indian Property Interests and Property Subject to Tribal Regulation

Chapter 6. Mineral Resources

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Chapter 11. The Washington Condominium Act

Chapter 12. Floating Homes, Mobile/Manufactured Homes, and Residential Cooperatives

Chapter 13. Timeshares

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Chapter 15. Registration of Land Titles - The Torrens Act

Chapter 16. Green Building [completely revised 2015 replacement chapter]

Part 2. Duties of Third Parties

Chapter 17. Duties and Responsibilities of the Lawyer

Chapter 18. Duties and Responsibilities of the Broker [completely revised 2015 replacement chapter]

Chapter 19. Duties and Responsibilities of the Escrow Agent and the Limited Practice Officer

Published: 2009 & 2015

1082 pages

**Washington Real Property Deskbook Series Volume 4: Causes of Action, Taxation, Regulation (WSBA)**

Part 1. Real Property Causes of Action

Chapter 1. Marketable Title

Chapter 2. Statute of Frauds

Chapter 3. Bona Fide Purchaser Doctrine

Chapter 4. Liability of Land Owners to Third Parties

Chapter 5. Waste

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Chapter 18. Selected Aspects of Federal Taxation

Chapter 19. Local Improvement Districts

Chapter 20. Federal Regulation of Foreign Investment in Real Estate

Chapter 21. Unfair Business Practices—Consumer Protection Act

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1010 pages

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Chapter 2. Comprehensive Plans

Chapter 3. Population Identification and Allocation

Chapter 4. Resource Lands—Designation and Conservation

Chapter 5. Critical Areas

Chapter 6. Columbia River Gorge National Scenic Area Act

Chapter 7. Annexations, Incorporation, and Boundary Review Boards

Chapter 8. Zoning

Chapter 9. Transportation and Land Use

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Chapter 14. State Environmental Policy—Programmatic/Planned Actions/SEPA-GMA

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Chapter 12. The Clean Water Act (completely revised 2018)

Chapter 13. Lender and Fiduciary Environmental Liability (completely revised 2018)

Chapter 14. Cost Recovery and Contribution

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Chapter 16. Insurance Issues for the Insured (completely revised 2018)

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Published: 2012 + 2018

1044 pages



## **Washington Family Law Deskbook (WSBA)**

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Chapter 2. Fee Agreements (G. Lee Raaen)

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Chapter 9. Prenuptial Contracts (Boaz Weintraub, Zeshan Khan)

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Chapter 70. Homesteads (Emily J. Tsai, John H. O'Rourke)

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Chapters 72–73. [Reserved]

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Chapter 76. Involuntary Commitment (Gerald A. Smith)

Chapter 77. Juvenile Offenders (Todd L. Dowell)

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Published: 2022

2108 pages

### **Estate Planning, Probate, and Trust Administration in Washington (WSBA)**

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Chapter 1. Overview of Deskbook (Thomas M. Culbertson)

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Chapter 3. Dispositions on Death (Patricia H. Char; Danny Kelly-Stallings; Mary E. Loudon)

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Chapter 15. Estate Planning for Digital Assets (Rochelle L. Haller)

Chapter 16. International Estate Planning (Akane R. Suzuki)

Chapter 17. Estate Planning for Unmarried Couples (Wendy S. Goffe)

Published: March 2020

1,258 pages